

Building and Grounds Meeting Agenda / Minutes

Date: May 2, 2018, 4 PM to 5 PM

Meeting Location: Gold Room @ TREC

Attendees: Jim Murphy, Jeff Langdon, Larry Herges. Ceair Baggett, Adam Biedenbach, Jennifer Haas, Scott Wilson, Dan Perlman and Ken Neyer Jr.

1. Review last month's meeting notes

Mr. Langdon reviewed the minutes from the last meeting with the committee and pending the topic committee members provided an update regarding the completion of the agenda item.

2. Lighting outside

Mr. Langdon reported he is working with SFA regarding a potential expansion of our outdoor lighting at TREC.

3. Securing Audit

Mr. Langdon reported the security audit is now complete. More details to follow on this topic at our next meeting.

4. Mowing / Landscaping

TDG Facilities is now taking care of our landscaping and mowing. To date, they have been on campus to mow, fertilize and mulch. Mr. Langdon encouraged the committee to notify him of anything they feel needs addressed so he can work directly with TDG to ensure they are meeting our expectation.

5. Technology RFP Update

It was reported that Forward Edge will be the District's new technology provider. The District had seven companies respond to the RFP. Each company was scored using a rubric and the two companies that scored the highest were granted an interview with the administrative team. At the conclusion of the interview each Three Rivers administrator chose Forward Edge to be the District's technology company.

6. Maintenance / Custodial RFP

The District has received three proposals regarding this RFP. Mr. Langdon is in the process of scheduling the companies in for an interviews. The projected start date for the company that is awarded the work is June 1.

Items discussed but not placed on the agenda.....

1. Elementary Playground Houses – they are in very poor condition. A decision needs to be made to repair or discard the houses.
2. Black fence near elementary playground is in need of repair.
3. Elementary playground foot surface needs repair.
4. Athletic Locker Rooms – Larry is wanted to make a change with a few lockers.
5. Pictures in the Spine area are being damaged. Adam is working on this w/ Allison Heisel
6. Jim Murphy provided an update of the pool and the partnership with Miami Township.